

25X1

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COPY 3 OF 3

1 March 1956

MEMORANDUM FOR: Finance Division, Accounts Branch

THROUGH : Monetary Branch

SUBJECT : - Travel Claim for Period
5 December - 31 January 1956

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1. It is requested that subject officer 144.1 account be credited in the amount of \$400.00 to liquidate the balance of his advance account and that a check in the amount of \$244.69 be drawn in favor of . The check should be sent to Room 516, 1717 H St. N.W. for delivery to payee.

2. For your protection in taking this action, I certify that there is in the custody of the Project Comptroller a sufficient voucher which is consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorized certifying officer in the amount of \$244.69. This expense is properly chargeable as follows:

<u>TRAVEL ORDER NO.</u>	<u>ALLOTMENT SYMBOL</u>	<u>OBLIGATION REF. NO.</u>	<u>OBJECT CLASS</u>	<u>AMOUNT</u>
PCS-PCI Proj 138-56	6-1004-30-010	8813	02.1	\$244.69

Charge General Ledger Account #600.1

3. The Security Office has requested that this voucher not be released through normal administrative channels.

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Authorized Certifying Officer
Project Comptroller

Distribution:

- 1 - Addressee
- 3 - Voucher file
- 4 - Proj Pers file
- 5 - Chrono

JHS/jec

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